

**MARYLAND DEPARTMENT OF HEALTH
STATE BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

**MARCH 14, 2018
BOARD MEETING MINUTES**

The 418th Board Meeting was convened at 9:36 a.m. at 4201 Patterson Avenue, Baltimore, MD on Wednesday, March 14, 2018.

Members Present

1. Felicia Anthony, Board Chair
2. Thomas Edmondson, Board Vice Chair
3. Debra Buckalew
4. Patricia Cash
5. Stevanne Ellis
6. Kelly Smith Friedman
7. Margie Heald
8. Charell McFarland
9. Luis Navas-Migueloa
10. Phillip Pawlukovich
11. Roy Savoie
12. Calvin Vain

Representatives of the State

1. Ronda Butler Washington
Executive Director
2. Andrea Hill
Licensing Coordinator
3. David Wagner, Esq., Board Counsel
Assistant Attorney General
4. Danielle Vallone
Investigator

Visitor

1. Kim Lang, Maryland Dept. of Health
Director, Health Occupations Boards
and Commissions
2. Walter Kowal – Nursing Home
Administrator

ORDER OF BUSINESS

Approval of the Agenda

Board Chair Anthony added the introduction of Mr. Walter Kowal as a visitor.

Approval of Minutes

The minutes were approved as submitted.

Chair's Report

Board Chair Anthony acknowledged first-time visitor Mr. Walter Kowal. Dr. Kim Lang was also in attendance. Board Chair Anthony announced and congratulated Dr. Thomas Edmondson on being appointed as the Board's Vice-Chair.

Board Chair Anthony noted that the next Board meeting will be on Wednesday, April 11, 2018 at 9:30 a.m. in Room 106.

Office Report

Ms. Washington provided the following office report:

For the month of February:

15 Licenses were renewed
1 License went into inactive status

As of March 14, 2018 there are currently:

516 active LNHA's
31 inactive LNHA's
18 candidates are currently in active AIT programs

Credentials Committee Update

During the March 6th meeting, the Credentials Committee approved the following:

1 final review of a completed AIT program
1 reinstatement
2 endorsement applications

AIT Site Monitoring Visits

The Executive Director recently conducted the following AIT site monitoring visits:

1. February 15th with Board Member Luis Navas-Migueloa
2. February 16th with Board Member Kelly Friedman
3. March 2nd with Board Chair Felicia Anthony
4. March 5th with Board Member Luis Navas-Migueloa
5. March 9th with Board Member Kelly Friedman
6. March 13th with Board Member Kelly Friedman

Upcoming AIT Site Monitoring Visits

The Executive Director is scheduled to conduct the following AIT site monitoring visits:

1. March 15th with Board Member Phillip Pawlukovich
2. March 16th with Board Member Debra Buckalew
3. March 23rd with Board Member Calvin Vain

Update on Legislation

Ms. Washington directed the Board to the material in their packets. The first packet of information Ms. Washington discussed was the Preliminary Evaluation of the Board and the recommendation it's received. Ms. Washington explained to the Board that this evaluation was conducted by the Department of Legislative Services ("DLS") in regards to a Sunset Review and that in 2015 the Sunset date was repealed, which means this Board does not have a date to dissolve. Board Chair Anthony noted that the DLS report recommended the Board explore taking on the regulation and discipline of assisted living managers. Ms. Washington also stated that the Legislative Committee is currently exploring the possibility of having the Board assume the responsibility of managing and licensing assisted living managers in the future, as is the practice of most states that license assisted living managers.

*House Bill 790 – Ms. Washington explained that this bill was submitted to extend sunset reviews to be performed every thirty (30) years. This Board submitted an official response of support for this Bill. It was noted that 1/3 of the Legislative Committee had a position of oppose.

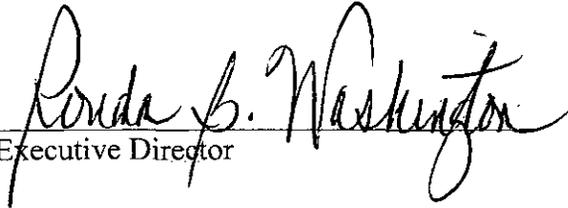
*House Bill 1383 – This particular piece of legislation would give licensees the ability to expunge criminal records. This Board joined the Health Occupations Boards and Commissions in opposing this legislation via a position paper.

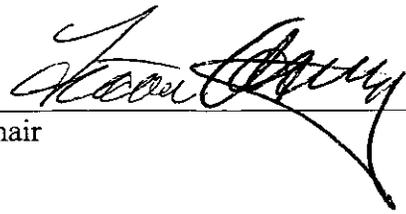
"Maryland OneStop" Licensing Portal

Ms. Washington directed the Board to the press release that she sent to them via email. Ms. Washington explained that this would be a "one stop" website that would have information for all types of licenses offered by the State. Dr. Lang also gave a brief summary of what the Governor's expectations are for the citizens using the website. Both Ms. Washington and Dr. Lang suggested that the Board members take a moment to peruse the website and submit any feedback they may have.

Move to Executive Session

Pursuant to Section 3-305 of the Maryland General Provisions Article, by a majority vote to close its meeting on March 14, 2018 at 9:56 am in Room 106, for the purpose of complying with Section 3-305(b)(13) of the General Provisions Article and Section 1-401 of the Health Occupations Article, which prevent the public disclosure of particular proceedings and discussions, the Board goes into closed session.


Executive Director


Chair